



## Scottsboro City Board of Education

### 2020-2021 LEA Consolidated Plan

### Parent and Family Engagement Written Policy (Sec. 1116 (2))

### Board Approved August 6, 2020

#### Sec. 1116 (a) (2) (A))

- A. Describe how the Local Education will involve parents and family members in jointly developing the local educational agency plan under section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of section 1111 (d).

Scottsboro City Schools' Board of Education will provide the necessary coordination, technical assistance and other support to assist Title I, Part A schools in planning and implementing effective parent engagement activities to improve student academic achievement and school performance:

1. Parents are invited to join and participate annually on each PreK-12 schools' Parent Advisory Committee, assisting in the development of the LEA Title I, Part A plan that includes the Parent and Family Engagement Written Policy (Sec. 1116 (2)). Continuous Improvement Plan (CIP), and School Parent Compacts. IELP meetings and special education services.
2. SCS provides opportunities to participate annually on each PreK-12 schools' Parent Advisory Committee, assisting in the development of the LEA Title I, Part A plan that includes the Parent and Family Engagement Written Policy (Sec.1116 (2)). Continuous Improvement Plan (CIP), School Parent Compacts, IELP meetings and Special Education Services, Annual Title I meetings, annual EL parent meetings, School Parent Advisory Councils, student and parent surveys.
3. SCS will support and assist schools with communicating parent notifications. Materials will be provided in a language that is understandable and most familiar to the parent.
4. SCS will support and assist with the effectiveness of parental feedback through surveys, annual orientations, monthly events or trainings, and student assessments.
5. SCS will assist and provide ongoing technical assistance and support schools as needed by request.
6. SCS will ensure that all administrators are trained and informed regarding Title I, Part A required laws, procedures and documents.
7. Parent meetings for high school students are held regularly to discuss topics of academic achievement and college and career readiness.
8. SCS promotes school activities, information and procedures through various social media outlets.
9. Parent meetings for all students are held regularly to discuss topics of academic achievement.
10. Parents will be informed through School cast, K-12 Parent Advisory Council, Google Form Survey, Title I Survey, Parent Involvement Evaluation, Parent Information Nights.

#### Sec. 1116 (a) (2) (B))

B. Describe how the Local Education Agency will provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the local educational agency in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education.

The school district will implement coordinated programs, technical assistance, activities and procedures to support and build capacity to all participating schools within the LEA. These programs will engage parent and student learning which will improve parent connections and student academic performance. The SCS district will also reach out to improve and establish business and industry stakeholders within the general community. This partnership will help coordinate and establish another avenue of opportunity to more effectively engage and educate parents.

**Sec. 1116 (a) (2) (C)**

C. Describe how the Local Education Agency will coordinate and integrate parent and family engagement strategies under this part with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

1. SCS will compile data to help assist with evaluating the needs within each Title I school. The review will build capacity within the LEA to properly plan and implement effective parent and family involvement activities. The forms of data used will consist of student assessments, student parent compact feedback, the Scottsboro Board of Education feedback, parent Title I surveys and additional surveys as needed.
2. Coordinate with other local community agencies that provide similar services for families.
3. Supporting schools with monthly parent engagement activities or information that assists the needs of schools, students and parents. (Examples include: AR reading videos, packet pick up , and online instructional platforms.)
4. Coordinate with other departments/organizations as listed above to assist with strategies that can be used to assist parents and students to succeed on various levels of need.
5. SCS District and schools connect local industry and parents in ways that are most convenient to the parent or guardian.
6. Strategies, workshops and/or distant learning opportunities will be provided to improve student performance in reading, writing, math, behavior, attendance and ALSDE testing programs.
7. **Scottsboro City Schools' Federal Programs, Special Education, Homeless, IT, Curriculum, counseling and PreK-12 programs coordinate efforts to implement an effective Parent and Family Engagement Program.**
8. **All Title I Schools will host an annual Title I meeting in the fall. The purpose of the meeting is to explain the parents' right to be involved in their child's education. McKinney-Vento "Parent Posters" are placed in the front office of all SCS schools.**
9. **Special Education and English Learner Programs host annual parent meetings to evaluate progress, assess interventions, and set goals for students.**
10. The PreK-12 Curriculum program hosts a variety of parental involvement activities: open house, parent conferences, newsletters, website information, parent workshops, field trips, volunteer opportunities, social media, community events, etc.
11. The Counseling Department provides parents with the four-year planning process at the junior high and high school level through individual and large group parent meetings. The four year plan is developed through coordinated efforts between parents, students, counselor, and career coach.
12. The Pre-K programs host a parent orientation at the district location to transition incoming Pre-K students. Workshops are also conducted to include local Head Start and preschools to help with a smooth transition to Kindergarten.
13. **Annual survey requests are sent home, emailed, and/or mailed out to students who currently have IEP's that engage parental concerns.**

**Sec. 1116 (a) (2) (D)**

D. Describe how the Local Education Agency will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part, including identifying:

(i) barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)

Scottsboro City Schools will annually revise and evaluate the effectiveness of the LEA Parental Involvement Plan. Each school will actively pursue greater participation of parents in activities at each individual school. Schools will also use the stakeholder feedback surveys to assist in planning appropriate ways to communicate the educational needs that fit each individual school and location. Scottsboro City Schools employs a Community Engagement Coordinator who will also help reinforce and strengthen the educational component to the stakeholders within the community. It's a priority of Scottsboro City Schools to increase participation and communication that limit barriers with those parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or of any racial ethnic minority background. The evaluation of the efforts to increase the academic quality and economical challenges of all schools served under this plan can be measured by the participation at events at each school.

(ii) the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers

Scottsboro City Schools PreK-12 faculty and administration will review the LEA Parental Involvement Plan and create opportunities that will assist in the specific learning needs at their school. The stakeholder feedback surveys will aid in the directing engagement and garner parental support and services needed. The specific instructional focus will hopefully bridge the

communication gap between school personnel and parents. These opportunities will be scheduled, encouraged and administered by the faculty and staff at each school.

(iii) strategies to support successful school and family interactions

1. Scottsboro City Schools will assist schools with parent and engagement committees. These committees will coordinate and support parent and student events and services at each school.
2. Scottsboro City Schools will implement effective parental involvement activities to improve student academic achievement and school performance. The committees will consist of: administrators, teachers, parents, students and the Community Engagement Coordinator. The collaboration will help increase publicity and stakeholder involvement from within the community.

Strategies to support school and family interactions:

1. SCS will provide training to administrators at each LEA Title I school on requirements and forms.
2. Family Engagement roles and responsibilities established within each school committee
3. Timeline for monthly events at each school will be established
4. Focus on needs that are specific to each school from the survey data and school environment
5. Advertise each school's events through school and district websites, newspapers, school-cast messaging and social media.
6. Engage with parents on activities or learning events that helps foster improved academic achievement and school performance.
7. Educate parents about community-based agencies and organizations where additional assistance may be obtained.
8. Provide learning and cultural opportunities for students during special events
9. Supply materials and training to help parents interact with their child at home
10. SCS currently employs a part-time social worker to assist student and family needs.

#### **Sec. 1116 (a) (2) (E)**

E. Describe how the Local Education Agency will use the findings of such evaluation described in the section above (Sec. 1116(2)(D)) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary the parent and family engagement policies described in this section.

The evaluation of the content and effectiveness of this Parent and Family Engagement policy/plan will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, are of any racial or ethnic minority background). Scottsboro City Schools will use the findings of the evaluation to design strategies for more effective parent involvement, such as creating multiple meeting times tailored to caregivers and working family schedules either in person or virtually.. The findings will also be used to revise, if necessary the Parent and Family Engagement policies. The district advisory committee will determine the appropriate amount of funds needed to set-aside for the parental involvement programs.

#### **Sec. 1116 (a) (2) (F)**

F. Describe how the Local Education Agency will involve parents and the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local education agency to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy.

Scottsboro City Board of Education will assist schools on the following steps to involve, coordinate and inform parents on the requirements and objectives under section 1116 of ESSA.

1. Scottsboro City Schools District Advisory Committee is a combination of parents, school representatives, local community agencies, and sub groups within the LEA.
2. SCS parents, school representatives, local community agencies will have the opportunity at a minimum of 2 times a year to review and assist the district with Title I funding and the LEA Parent and Family Engagement Plan.
3. Parents will receive notification through email, phone, and letter in a language that is most understandable and most familiar to them.
4. The committee will help aid in implementing effective parental involvement activities to improve student academic achievement and school performance. The committees will consist of administrators, teachers, parents, students and the Community Engagement Coordinator. The committee will adequately represent the needs of the population served by revising and reviewing the Parent and Family Engagement policy and members annually to ensure that each subgroup is represented.
5. SCS will present the LEA Parent and Family Engagement Plan to the Scottsboro Board of Education for review, comments and board approval.

6. The LEA Parent and Family Engagement Plan will be posted on the district website and each school's website in students' home language.

In order to build capacity for Parent and Family Engagement, the local education agency will ensure effective involvement of parents and will support a partnership among the schools involved, the parents, and the community to improve student academic achievement.

G. Describe how it will provide assistance to parents of children served by the school or the local education agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this parent, and how to monitor a child's progress and work with educators to improve the achievement of their children.

Scottsboro City Schools, with the assistance of each school's Parent and Family Engagement Committee, will provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:

1. the State's academic content standards
2. the State's student academic achievement standards
3. the State and local academic assessments including alternate assessments
4. the requirements of Part A
5. how to monitor a child's progress
6. how to work with educators
7. better understanding of transcript and graduation requirements
8. ways to achieve College and Career Readiness

H. Describe how it will provide materials in training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.

1. The Scottsboro City Board of Education will conduct annual Parent and Family Engagement trainings with each school's committee and Title I committees.
2. Annually, Parent and Family Engagement committees will discuss effective use of the parental involvement funds in the interest of each school. Each school will retain its portion of Title I parent involvement reservation funds for school parental involvement activities.
3. Training and materials will be provided in person, virtually or through social media and geared towards the current needs of parents and students in the areas of improving academic achievement, technology, and character education.
4. Scottsboro City Schools will provide multiple sessions for parents to attend in person or virtually (i.e. morning, afternoon and evening.)
5. SCS will offer assistance with digital communication. An informational letter will be provided to students containing all log-in credentials for all online platforms. Instructional videos will be provided to assist parents and shared on various online platforms.

I. Describe how it will educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

The Scottsboro City Board of Education, Federal Programs Director and Community Engagement Coordinator will annually educate its district and school administrators. Training will consist of how to create positive and meaningful communication with parents as well as stakeholders within the community.

1. The Scottsboro City Board of Education will support schools with optional resources to engage students and parents in areas identified by parent surveys, school CIP goals and stakeholder feedback.
2. The Scottsboro City Board of Education and Community Engagement Coordinator will assist PreK-12 with resources to meet the needs of parent and student events and services at each school.
3. The Scottsboro City Board of Education will assist schools in implementing effective parental involvement activities to improve student academic achievement and school performance. The committee will adequately represent the needs of the population served by revising and reviewing the parent and family engagement policy.

J. Describe how it will to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public pre-school programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

The Scottsboro Board of Education will coordinate programs, technical assistance, and activities with Federal, State and local programs that include Title I, CIP and School-parent Compact information. PreK programs and school-wide activities will be conducted and continuously encouraged to fully support parents participating in their child's education. EL parents will also be able to attend targeted events that specifically assist with the needs of their child. Parent resource information will be provided virtually and/or at monthly school-wide events. Parents are provided opportunities to participate in district wide informational meetings on topics related to instructional support.

K. Describe how it will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand.

1. Scottsboro City Schools will provide information through various forms of media outlets. (i.e. website, SchoolMessenger, Remind, Zoom, Google Meet, Google Classroom, social media, and paper when necessary).
2. SCS employs a full-time translator.
3. Printed or website information will be provided in alternative formats and in the parent's chosen language.

L. Describe how it will ensure provide such other reasonable support for parental involvement activities under this sections as parents may request.

1. The Scottsboro City Schools Board of Education along with each school will make Parent and Family Engagement a district and school-wide priority.
2. SCS Parent and Family Engagement committees will work to ensure and increase parent and family engagement activities.
3. SCS will require and emphasize participation of parents in the review process of annual parent surveys.
4. SCs will require and emphasize the importance of parent participation on the school's Continuous Improvement Plan (CIP), School-Parent Compact, budget and Parent and Family Engagement Consolidated Plan, District Federal Programs Meeting and any other committees as needed.
5. The Scottsboro City Board of Education will assist in planning future activities and collaborate with the Community Engagement Coordinator to maximize learning within our district for parents and students. The committee will review various forms of stakeholder information to help in planning.
6. SCS will provide information to parents in their home language.

M. Describe how the LEA may involve parents in the development of training for teachers, principals, and other educators in improving the effectiveness of such training.

Survey opportunities are provided to parents to help the LEA determine appropriate professional development training for teachers and administrators, principals, and other educators through various opportunities. For example: Parent Involvement Survey.

N. Describe how the LEA may provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonable available sources of funding for such training.

Scottsboro City Schools in conjunction with ALSDE will provide necessary literacy training for teachers in grade K-3 like LETRS and Orton-Gillingham.

O. Describe how the LEA may pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.

The Scottsboro City Board of Education, along with the district parent advisory committee. During certain school-wide training sessions and/or school-related meetings students will also have the opportunity to experience educational learning opportunities at the same time. The LEA will provide translation services. Title I funds may be used at Title I schools to pay reasonable and necessary expenses associated with parent and family engagement activities.

P. Describe how the LEA may train parents to enhance the involvement of other parents.

The Scottsboro City Board of Education along with each school's Family Engagement committee will collaborate and discuss effective strategies to enhance and increase parent engagement activities school-wide.

- SCS will host a District Parent Engagement meeting for individuals within our schools and community. This event will be in the Fall and Spring of each school year.
- SCS provides information to parents.
- The collaboration will reinforce and unify the needs within the LEA and assist in planning future activities that maximize learning within our district for parents and students.

Q. Describe how the LEA may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are able to attend such conferences at school, in order to maximize parental involvement and participation.

The LEA will conduct school meetings at a variety of times. Coordinate in-home conferences between teachers and other educators, who work directly with participating children. The LEA will work diligently to maximize parental and family engagement. The use of various digital communications (Zoom, Google Meet, phone conferences etc.) allows greater parental access and engagement no matter the setting.

R. Describe how the LEA may adopt and implement model approaches to improving parental involvement.

Scottsboro City Schools will collaborate and evaluate parent surveys to improve parental engagement. SCS will also review educational and/or literacy needs that might make up each school's unique culture to improve parent engagement. Additionally, each school will work to increase the number of parents who partner with schools to accomplish the goal of improving overall student achievement.

S. Describe how the LEA may establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section.

The LEA District Advisory Council which includes members from each school's Parent and Family Engagement committee, parents and local business stakeholders. This council will meet annually to discuss and provide advice on all matters related to parent engagement programs, ways to increase participation, and gain educational support that will enhance growth with the LEA and community.

T. Describe how the LEA may develop appropriate roles for community-based organizations and businesses in parent involvement activities.

Scottsboro City Schools will collaborate with the Community Engagement Coordinator to help develop appropriate roles for community-based organizations support and businesses in parent engagement activities specific to the needs at each school. This collaboration will also work as a way to communicate and reinforce an opportunity to bridge the gap of communication and strengthen the parent-school connection.

**Sec. 1116 (f)**

U. Describe how the Local Education Agency will use the findings of such evaluation describe in the section above (Sec. 1116(2)(D)) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary the parent and family engagement policies described in this section.

The LEA will provide opportunities to all participating parents and family members through various activities at school-wide events including special grade level events within the school. The LEA will explore opportunities to provide educational training



sessions at industries that employ parents within our district. Parents will receive information to take away from each event that enhances the educational learning of parents and students. The LEA will work to provide parents understanding of child assessment reports etc. This information will be made available to all parents in a format that is necessary for each individual need.

The LEA Parent and Family Engagement Policy has been jointly developed, and agreed upon with, parents of children participating in Title I, Part A programs as evidenced by the Federal Programs Advisory Committee sign-in sheet, agenda and minutes.

**If you have questions and/or comments about 2019-2020 LEA Parent & Family Engagement Plan please contact:**

**School Parent & Family Engagement Team**

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